

COMPLETING A MONTHLY REMITTANCE FORM

This form should be completed each month and should include all cattle marketed during the calendar month. This form must be submitted by the 15th of the following month. (Example: If you purchase cattle in January the form and payment are due February 15)

MONTH – The month in which the cattle are marketed.

ID NUMBER – Whatever number you use to file with the IRS (Federal Identification Number) Individuals should use their social security number.

COMPANY NAME – Your company's name, or if you are reporting as an individual, your name.

STATE OF ORIGIN – The state where the cattle resided for the previous 30 day period from the time they are marketed.

NUMBER OF HEAD MARKETED – This is the total number of cattle that were bought or sold during the reporting month by your company (or yourself).

NUMBER OF HEAD NOT ASSESSED – Cattle for which you have received a Non-Producer Status Form showing collection of the checkoff within 10 days of your transaction.

NUMBER OF HEAD ASSESSED – This is the number of cattle on which you collected the checkoff dollar. It is the result of the number of head marketed minus the number of head not assessed.

REMITTANCE ADDRESS – All checkoff remittance should be sent to:

INDIANA BEEF COUNCIL
PO BOX 3316
INDIANAPOLIS, IN 46206-3316

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